

Skylark Children, Youth & Families

POLICY SECTION Finance	POLICY NAME Supply Chain Code of Ethics	POLICY # FIN 411
SUBSECTION Procurement and Approval Authority	RESPONSIBILITY Senior Director of Corporate Services	APPROVED BY Chair of the Board June 2018
EFFECTIVE/REVISED DATE June 2018	LAST DATE REVIEWED June 2018	NEXT REVIEW DATE June 2022

POLICY:

In accordance with the Broader Public Sector Accountability act, 2010, Broader Public Sector Procurement Directive, July 1, 2011, Skylark has adopted the Ontario Broader Public Sector Supply Chain Code of Ethics.

SUPPLY CHAIN CODE OF ETHICS

Goal: To ensure an ethical, professional and accountable supply chain.

Personal Integrity and Professionalism

Individuals involved with Supply Chain Activities must act, and be seen to act, with integrity and professionalism. Honesty, care and due diligence must be integral to all Supply Chain Activities within Skylark and between organizations, suppliers and other stakeholders. Respect must be demonstrated for each other and for the environment. Confidential information must be safeguarded. Participants must not engage in any activity that may create, or appear to create, a conflict of interest, such as accepting gifts or favours, providing preferential treatment, or publicly endorsing suppliers or products.

Accountability and Transparency

Supply Chain Activities must be open and accountable. In particular, contracting and purchasing activities must be fair, transparent and conducted with a view to obtaining the best value for public money. All participants must ensure that public sector resources are used in a responsible, efficient and effective manner.

Compliance and Continuous Improvement

Individuals involved with purchasing or other Supply Chain Activities must comply with this Code of Ethics and the laws of Canada and Ontario. Individuals should continuously work to improve supply chain policies and procedures, to improve their supply chain knowledge and skill levels, and to share leading practices.